

Park Avenue Dermatology  
31 Tioga Street  
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**Park Avenue Dermatology, PC**  
**Notice of Privacy Practice**

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To our patients: This notice describes how medical information about you may be used and disclosed and how you can get access to this information. Please read it carefully.

Protected health information may be used for the purpose of treatment, payment and health care operations. An example of treatment would be discussion of information between physicians to help treat a medical condition. Example of payment would be sending certain information to your medical insurance company in order to obtain payment. Example of health care operations would be review of your record to evaluate the quality of treatment of our practice.

The following circumstances may also require us to use or disclose your health information:

- To public health authorities that are authorized by law to collect information.
- Law suits and similar proceedings in response to a court or administrative order.
- If we require to do so by a law enforcement official.
- When necessary to reduce or prevent a serious threat to your health and safety or the health and safety of another individual or the public.
- If you are a member of the U.S or foreign military forces and if required by the appropriate authorities.
- To federal officials for intelligence and national security activities authorized by law.
- To correctional institutions or law enforcement officials if you are an inmate or under the custody of a law enforcement official.
- For workers compensation and similar programs.

Other uses and disclosures will be made only with the individual's written authorization and the individual may revoke such authorization. Park Avenue Dermatology may contact the individual to provide appointment reminders or information about treatment alternatives.

Privacy right for our patients:

- Individual has the right to request restrictions on certain uses or disclosures of protected health information.
- Park Avenue Dermatology is not required to agree to a requested restriction.
- Individual has the right to receive confidential communication of protected health information.
- Individual has the right to inspect and copy protected health information.
- Individual has the right to amend protected health information.
- Individual has the right to receive and accounting of disclosure of health information.
- Individual has a right to obtain a copy of this notice upon request.

Park Avenue Dermatology is required by law to maintain the privacy of protected health information and to provide individuals with notice of its legal duties of privacy practices. Park Avenue Dermatology is required to abide by the terms of this privacy notice.

If you feel your privacy rights have been violated, you may file a complaint with our office or with the US department of Health & Human services. To file a complaint with our office, contact Park Avenue Dermatology.